

Kobe International Community Center(KICC) Japanese Culture/Language Volunteer Program

2011 AUG (For learners)

1. Purpose of the Program

The Kobe International Community Center (KICC) was established with the aim of making Kobe more international and an easier place for foreigners to live.

The main purpose of the program is to provide the chance to learn basic level Japanese language and culture, promoting mutual understanding between foreign residents and Japanese through the Japanese volunteer programs (Japanese, calligraphy and flower arrangement.)

KICC is not a Japanese language school.

Your Japanese volunteers are not your free tutor but your supporter to encourage your learning.

2. Main Points of the program

A. Eligibility

- **Must understand the purpose of the program.**
- **Must be a foreign resident over 18 years old and a Kobe citizen.**
- **Must have been in Kobe City for at least one month** as a foreign resident.
- Holders of a valid visa, except 3 month/90 day Temporary Visitor (tourist) visa
- **Must be able to participate in our program once a week for 6 months.**
- (For previous participants) 2 months must have passed since your last lesson.
(eg. finished our program at the end of June can apply from September.)
- **Must not be a full time Japanese language school student** holding college student visa, (or pre-college visa issued before July 1st 2010)

*People who are studying at Japanese language school for a few days a week, as a part time student are able to apply.

*People who are not taking Japanese language course and major in other things at college are able to apply.

*People who go to university but do not major in Japanese are able to apply.

- **Must fill out a questionnaire 6 months later.**
- **When cancelling a lesson, you must notify the KICC and your Japanese volunteer in advance.**

B. Lessons

- Lessons are to be a private, **one-on-one session** between volunteers and participants.
- KICC doesn't prepare any tests or lesson curriculums. You and your volunteer decide the focus of your lessons.
- Lessons should be held **weekly** at the KICC and last for **two hours**.
- The lesson period is **six months** (six months from the following month after the first lesson).
- Once the program ends, participants are not allowed to reapply until two months has passed since their last lesson. Lessons with the same volunteer can not be arranged.

- Participants are asked to cover all costs for necessary teaching materials (textbooks, photocopies, flowers, Japanese papers etc.)
- This program is not designed to meet the needs of people specializing in the study of Japanese culture/language.

C. Volunteers

- Please note that volunteers are not professional teachers and are teaching on a volunteer basis
- Your Japanese volunteer will support your study with good intentions, so please attend each lessons with appreciation.
- **This program doesn't provide specialized lessons such as Linguistics, grammar or exam preparations.**
- We can not necessarily grant your request for volunteers.

D. Application Process

- Complete a registration form.
- A KICC staff member will conduct a brief interview with you.
- A KICC staff member will contact you when an appropriate volunteer has been found. KICC may take a time to arrange volunteers for applicants who have limited free time.
- A KICC staff member will arrange the introductory meeting during office hours. (weekday 10am-5pm) Thereafter, meeting days and times are to be decided by the volunteer and student and reservations should be made in accordance with guidelines above.
- Please turn your mobile to either manner or silent mode in our center. When using the mobile, please do so outside near the elevators.

E. Things to Bring

- Alien Registration Card
- Pen

Staff Coordinator:

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Kobe International Community Center(KICC)

8-1-6-20F, Goko-dori, Chuo-ku Kobe 651-0087

<For details>

Tel: 078-291-8441(Mon.-Fri.:9:00-17:00)

Email: kic03@kicc.jp URL: http://www.kicc.jp/kicc/index_eng.html

<For reservations and cancellations for the lessons>

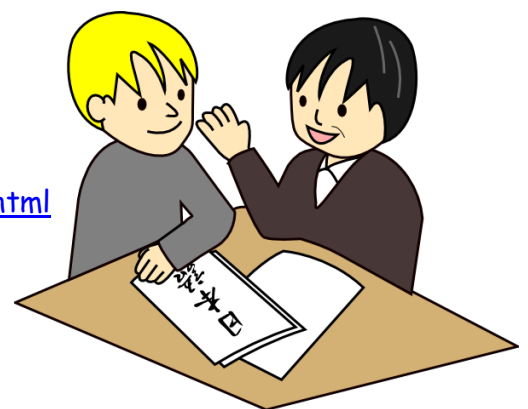
Tel: 078-291-8442(Mon.-Fri.:9:00-20:00, Sat.:10:00-17:00)

<Open hours>

Monday -Friday 10:00-20:00

Saturday 10:00-17:00 (closed on Sundays, Japanese National Holidays)

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- ☆ Please be sure to set your mobile phone to silent mode in our center. For those who need to talk on the phone, please use the hall in front of the elevators.
- ☆ Food is prohibited in our center. (Drinks are OK.)