

転出される方へ（ご案内） To Those Moving Out (Explanation)

Current as of October 1, 2017

Within 14 days of arriving at your new residence, please take your moving out certificate, personal identification (driver's license, etc.), seal (inkan), and for foreign residents, your Residence Card or Special Permanent Resident Card (Alien Registration Card) to the municipal office of your new residence and complete the procedure for submitting your Moving In Notice. For those who are moving out and for whom the following items are applicable, we ask that you perform the listed procedures at the appropriate location.

For more information, please refer your question to the following locations: <Ward Office General Affairs Department/Public Health and Welfare Department/Municipal Tax Office; Kitasuma Branch Citizen Services Division/Public Health and Welfare Division>

Item	Procedures When Moving Out	Point of Contact	Procedures at New Residence
Seal (inkan) Registration	Your registration becomes invalid on the planned moving out day. In the event that you require certification of your seal up until the day before you plan to move out, please bring your Seal (inkan) Registration Certificate and moving out certificate to the appropriate location.	Citizen Services Division	Please perform the renewal procedure as necessary in the municipality of your new residence. (※ Some municipalities do not offer a convenience store certificate issuance service.)
Convenience Store Issuance	After submitting a Moving Out Notice, you will not be able to receive a Seal Registration Certificate from the multi-copy machines in convenience stores. Resident Records may be received up to the day before your planned moving day. ※Your new address will not be listed on these forms		
Notification Card	【For those moving abroad】 Please bring your notification card with you. After the procedure is complete we will return your card.		
Individual Number Card (My Number Card) or Basic Resident Registration Card	【Special Exceptions Made for Moving In/Out】 ・ For households where a member has an Individual Number Card: When moving outside of the city, if you submit your Moving Out Notice (possible via post), you can submit your Moving In Notice at your new municipality without submitting your Moving Out Notice again by presenting your Individual Number Card and entering your PIN. You can also continue to use this card at your new residence (not possible in the event that 14 days have passed since moving out).		
Electronic ID	Your “electronic certificate for the bearer’s signature” will automatically become invalid when you change your address. Your “electronic certificate for user identification” will not become invalid so you can continue to use it.		
National Health Insurance	When moving out, you must bring your Health Insurance Card. Those holding an “Elderly Recipient Certificate” should bring it as well. The staff will explain and answer any questions you have about the amount of insurance premiums. Those who are currently being seen at a hospital and whose health insurance contents will change must notify the hospital.		
National Pension	Class 1 Policyholder (Self-employed, etc.)	National Insurance and Pension Section	Please bring your Pension Book and seal (inkan) and complete the procedure.
	For those who already receive pension payments		Please register your change of address for Elderly Pension / Total Sum Elderly Pension / Handicap Pension / Survivor’s Pension at your pension office. Recipients of Elderly Welfare Pension should perform the appropriate procedure with the municipality’s pension department.
※A seal (inkan) can be replaced by a signature when the notifying applicant is the individual him/herself			

Item	Procedures When Moving Out	Point of Contact	Procedures at New Residence
<p>Late Stage Elderly Medical Care System</p> <ul style="list-style-type: none"> • Those 75 and over • Those 65 and over with certain disabilities 	<p>Please return your Policyholder Certificate. Those who are moving out-of-prefecture should apply to be issued a “Cost Bearing Classification Certificate”. Those who are 65 or over and designated with a disability, as well as those who have been issued a Designated Illness Medical Treatment Recipient Certificate should apply for a Designation Certificate.</p>	<p>Long-Term Care and Medical Expenses Section (Late Stage Elderly Medical Care Section)</p>	<p>Please bring your Cost Bearing Classification Certificate (for those who were issued a Disability Designation or Designated Illness Certificate, your certificate) and complete the moving in procedure.</p>
<p>Medical Care Fee Assistance for those transitioning to the Elderly Life Stage (65-69 Years Old)</p>	<p>Please return the Recipient Certificate</p>	<p>Long-Term Care and Medical Expenses Section (Welfare Medical Care)</p>	<p>Systems vary depending on the prefecture and municipality. Please consult the division responsible for medical fee assistance in your new residence municipality.</p>
<p>Elderly Welfare Book (Sukoyaka Card)</p>	<p>Please return the book/card.</p>		<p>If a similar system exists in your new municipality, please complete the necessary procedures.</p>
<p>Medical Fee Assistance for Children</p>	<p>Please return the Recipient Certificate</p>		<p>Systems vary depending on the prefecture and municipality. Please consult the division responsible for medical fee assistance in your new residence municipality.</p>
<p>Medical Fee Assistance for the Severely Handicapped</p> <p>Medical Fee Assistance for Single-Parent Families</p>			<p>Systems vary depending on the prefecture and municipality. Please consult the division responsible for medical fee assistance in your new residence municipality.</p>
<p>Nursing Care Insurance</p>	<p>Those who have a Kobe City Health Insurance Card must return it when moving out. The staff will explain the amount of insurance premiums. For those designated as needing nursing care and support, the staff will issue a “Recipient Status Certificate”. In the event that the new address outside of Kobe City will be a Special Care Elderly Home or Nursing Care Insurance facility, please notify the staff.</p>	<p>Long-Term Care and Medical Expenses Section (Nursing Care Insurance)</p>	<p>If you have been issued a “Recipient Status Certificate”, in order to receive an authorization of nursing/care necessity, please complete the procedure for “continuation of care for persons who are moving” at the Nursing Care Insurance section within 14 days of moving to your new address.</p>
<p>Elderly Priority Transportation Pass (70 years old and over)</p>	<p>When moving out of the city, please return your transportation pass to the appropriate section listed to the right.</p>	<p>Public Health and Welfare Division Disabled and Senior Citizens' Welfare Section (Public Health and Welfare Division)</p>	<p>If a similar system exists in your new municipality, please complete the necessary procedures.</p>
<p>Welfare Transportation Pass</p>		<p>Public Health and Welfare Division Child and Family Support Division (Public Health and Welfare Division)</p>	
<ul style="list-style-type: none"> • Physical Disability Certificate • Medical Rehabilitation Handbook • Mental Disability Health and Welfare Certificate 	<p>Please bring your seal (inkan) and your book.</p>	<p>Public Health and Welfare Division (Public Health and Welfare Division)</p>	<p>Please inquire at your new municipality or Welfare Office.</p>
<ul style="list-style-type: none"> • Child Allowance [Through 3rd year of JHS (or the end of the fiscal year in which the child turns 15 years old)] 	<p>Please bring your seal (inkan). ☆ Notification is required both when the target child moves as well as when the parent/guardian receiving the allowance moves.</p>	<p>Child and Family Support Division</p>	<p>Please inquire at your new municipality or Welfare Office.</p>
<ul style="list-style-type: none"> • Childcare Allowance [Through the end of the fiscal year in which the child turns 18 years old (children receiving Special Childcare Allowance: 20 years old)] 	<p>Please bring your seal (inkan) and certificate. ☆ Notification is required regardless of whether the whole family or only a portion of the family is moving out.</p>	<p>Child Welfare Section Child Health Section</p>	
<p>Pregnancy Health Examination Assistance Coupon</p>	<p>Cannot be used after moving out. Please complete any applications for reimbursement of maternity examinations received outside of Hyogo Prefecture prior to completing the procedure for moving out.</p>	<p>(Public Health and Welfare Division)</p>	

Procedures should be handled at the Ward/Branch Office of the municipality from which you are moving out. Please direct inquiries to the appropriate location of your local Ward/Branch Office.

Higashinada Ward ☎ 841-4131 Nada Ward ☎ 843-7001 Chuo Ward ☎ 232-4411 Hyogo Ward ☎ 511-2111 Kita Ward ☎ 593-1111 Nagata Ward ☎ 579-2311 Suma Ward ☎ 731-4341 Kitasuma Branch ☎ 793-1212 Tarumi Ward ☎ 708-5151 Nishi Ward ☎ 929-0001